JSA BOARD OF DIRECTORS
MEETING AGENDA

August 26, 2005, 11:30 AM, Shell Auditorium

Order of the Meeting:

1. Chair calls meeting to order, Secretary takes attendance

Neal Carlson	_X_	Louisa Keyes	_X_
Justin Manford	_X_	Robert Prohl	___
Elisa Shen	_X_	Laurie Tonnesen	___
Robert Brackenridge	_X_	Sean Burnett	_X_
Julian Duncan	_X_	Canaan Factor	___
Amy Pita	_X_	Lavon Washington	_X_

2. Comments from Chair:
    a. Alcohol Server Training – everyone who has not yet been trained should get trained.
    b. Pre-term: Kudos to Laurie and Robert for a successful pre-term.

3. Committee & Director Roles reports:
    a. **Social:** Elisa is working to get another grad-student-only training. Elisa is working on getting first years involved. Six companies have already signed up to sponsor Partios this semester.
    b. **Treasury:** no updates
    c. **Election:** no updates
    d. **Orientation:** no updates
    e. **Technology:** Rice University policy on e-mail addresses was clarified this summer to indicate that student e-mails were owned by students and thus could not be distributed en masse. Robert will take this issue to the Technology Committee. JSA requested an exception in order to communicate individually with students for shareholder relations and elections. JSA recommends that David Kilgore's request to be added to the misc listserv to monitor be declined on the grounds that it was designed to be an open uncensored forum for student communication.
    f. **Shareholder relations:** Committee will send e-mail updates from the JSA every 2-4 weeks including key accomplishments, link to website. JSA introduction for first years should take place soon – proposed: 10:30 am Wed 9/7, at Coffee Colloquium. Justin to handle logistics and introduction, Neal to handle document handout, e-mail, mailbox flyer. Everyone should have a short (30 second) introduction to role.

4. Action items:
    a. Justin:
        • Request JSA intro at Coffee Colloquium 9/7
    b. Elisa:
        • Send social committee responsibilities to Sean
    c. Robert:

- Address issues with distributing student e-mail address lists in Technology Committee
  d. Amy:
  - Get first years added to misc listserv
  - Request permission for JSA to have access to 06 and 07 e-mail address lists
  - Update JSA website prior to JSA intro
  e. Neal
  - Prepare handout, e-mail, and mailbox flyer for JSA intro
  f. Sean
  - Meet with Kim Kehoe on ALP task force
  g. Louisa
  - Coordinate nametags for first years

5. Old Business
  a. JSA website needs updating

6. New Business
  a. ALP: Kim Kehoe has requested JSA help with logistics, communication, positives/negatives. Sean will take lead; Lavon and Louisa to help. 8-12 person task force is requested.
  b. Gift: Neal is collecting $10/person.
  c. Nametags: Louisa will take charge of collecting names/ $.
  d. Lunch with Dean Glick: currently scheduled for next Friday lunch; may need to be rescheduled.

7. Chair closes meeting